



**CITY OF SCOTTSDALE  
HUMAN RELATIONS COMMISSION  
REGULAR MEETING**

**DRAFT MINUTES**

**Monday, May 13, 2019**

**Scottsdale Community Design Studio  
7506 E Indian School Road  
Scottsdale, Arizona 85251**

**PRESENT:** Nadia Mustafa, Chair  
Janice Shimokubo, Vice Chair  
Laurie Coe  
James Eaneman  
Emily Hinchman  
Hannellie Mendoza  
Stuart Rhoden

**STAFF:** Sharon Cini  
Christy Hill

**Call to Order/Roll Call**

Chair Mustafa called the meeting to order at 5:01 p.m.

**Public Comment**

There were no members of the public who wished to speak.

**1. Approval of minutes from the April 8, 2019 meeting**

Commissioner Mendoza asked if a record was made of the dinner and dialogue discussion. Ms. Cini said that there was no record made; however, post-event surveys were collected.

COMMISSIONER EANEMAN MOVED TO APPROVE THE APRIL 8, 2019 HUMAN RELATIONS COMMISSION MEETING MINUTES. SECONDED BY VICE-CHAIR

SHIMOKUBO, THE MOTION CARRIED SEVEN (7) TO ZERO (0). CHAIR MUSTAFA, VICE-CHAIR SHIMOKUBO, COMMISSIONERS COE, EANEMAN, HINCHMAN, MENDOZA, AND RHODEN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

## **2. “Tips to facilitating table discussion” refresher presentation**

Christy Hill gave a presentation, outlining tips for facilitating a table discussion. As part of her presentation she discussed the role of a facilitator; guidelines for guiding conversation; and do's and don'ts of facilitation. She stressed the importance of remaining neutral during discussions.

Commissioners were given opportunity to ask questions throughout the presentation. Ms. Hill said that facilitators can take notes themselves or can assign someone else in the group to take notes. Notes are then used to recap the discussion.

Discussion ensued regarding the particulars of the Regional HRC meeting and the dinner and dialogue setting in which the facilitators are also participants. Commissioners feel it is important for Scottsdale Commissioners to be able to participate in the conversation so information about Scottsdale HRC's activities can be included.

Commissioner Rhoden noted that it is important to be aware of the areas participants are focusing on, even if it means that the group does not get through all of the questions.

## **3. Presentation, discussion and recommendations regarding current plans for May 16, Regional Human Relations Commission Exchange meeting**

Sharon Cini presented a preliminary agenda for the May 16, 2019, Regional Human Relations Commission Exchange meeting, being held at the Museum of the West.

Commissioners reviewed the agenda and discussed details of the introduction and format of the meeting. They reviewed the questions to be posed to participants and elected to consolidate the list to three questions.

Commissioners were asked to arrive no later than 4:30 p.m. and are invited to arrive for setup at 3:00 p.m. Sign in and buffet dinner will begin at 5:00 p.m. Discussion will be timed for 45 minutes. Each table will read out a summary of their discussion, beginning at 7:00 p.m. Clean up will begin at 7:30 p.m.

Participants are invited to take a self- guided tour of the museum when they arrive.

Ms. Cini said that a summary of the discussions will be shared with Commissioners following the meeting.

## **4. Presentation, discussion and recommendations regarding May 20 HRC Sunset Review audit**

Ms. Cini said that the Audit Committee will be conducting the Human Relations Commission sunset review on May 20, 2019. She and Chair Mustafa will be available during the meeting to answer any questions the Committee members might have.

## **5. Presentation, discussion and recommendations on 2019 Human Relations Commission strategic plan**

- Scottsdale for all project updates

Chair Mustafa said that the Scottsdale coffee table book is coming out sometime this summer. The book will include several pages on the Human Relations Commission and the Scottsdale for All project.

As part of the Scottsdale for All outreach to establish community partnerships, Chair Mustafa met with the chair of the Human Services Commission, Janice Eng, and the Director of Human Services, Greg Bestgen. The discussion focused on ways to join on media projects and partner with the Scottsdale Cares program.

Chair Mustafa thanked Commissioner Hinchman for introducing her to representatives from Realty One. They are interested in partnering on the Scottsdale for All project and have already been distributing materials. Chair Mustafa also met with Scottsdale Economic Development Department in an effort to partner with them in attracting diverse businesses to the area.

In an effort to help the Scottsdale for All project to move forward, Kelly Corsette has made arrangements for the HRC Scottsdale for All project to have an Instagram account. Ms. Cini said that it is hoped that people will capture acts of kindness to be posted.

Brief discussion ensued about encouraging young people to be a part of the Human Relations Commission.

- Dinner & Dialogue

Ms. Cini announced that there are enough funds left in the Office of Diversity's budget to host another Dinner and Dialogue before the end of the fiscal year. She will also look into purchasing t-shirts for Commissioners to wear when attending events.

Commissioners discussed areas of interest for the FY 2019/20 budget.

- Golden Rule

Commissioner Hinchman shared information on the Be Kind project, which is currently active in Scottsdale schools. The focus of the Be Kind project is to teach the Golden Rule to children. She suggested that the organization would be a great HRC partner.

## **6. Identification of Future Agenda Items**

Topics of interest for future meetings include:

- Citizen Survey follow-up
- Hate Crimes presentation
- Presentations from potential community partners
- Further discussion about the Be Kind project
- Project Lead it Forward

## **Adjournment**

VICE-CHAIR SHIMOKUBO MOVED TO ADJOURN THE MEETING. SECONDED BY COMMISSIONER RHODEN, THE MOTION CARRIED SEVEN (7) TO ZERO (0). CHAIR MUSTAFA, VICE-CHAIR SHIMOKUBO, COMMISSIONERS COE, EANEMAN, HINCHMAN, MENDOZA, AND RHODEN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 6:27p.m.

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